

Downtown Commons Move-In Guide

Welcome Home!

Downtown Commons 1 is located on 349 E 1st Avenue in the historic and vibrant avenues of downtown Salt Lake City. Downtown Commons 2 is located a few blocks from Downtown Commons 1, situated on 43 South and 400 East, near the heart of Salt Lake City.

DOWNTOWN COMMONS SERVICES

KEYS & DOOR ACCESS

Your room key and UCard allow you to access your room and building and should never be shared with anyone. If you misplace one, you can borrow a loaner from the MHC Front Desk. Loaner keys and temporary access cards are free for 30 minutes, or can be checked out for up to seven days for a \$10 fee. If you lose your key, we will change your locks and charge you a replacement fee (\$125).

If you are locked out Monday through Friday between 5 p.m. and 7 a.m. and on the weekend, contact your Community Manager and they can let you in.

DOWNTOWN COMMONS CONTACTS

Spenser Richison | Resident Director
801-587-2945

Community Manager (CM)
801-842-6332

Residential Outreach Coordinator
Jordan Judd | 801-587-2960
Beth Faller | 801-213-8723

Residential Community Coordinator
Khain Lim Foo | 801-587-0820

MAIL

Downtown Commons residents will need to route all mail, parcels, and packages to the Marriott Honors Community. The United States Postal Service (USPS) will not provide service to Downtown Commons

Please limit visits to the desk to once per week for mail pick-up. We also ask that you try to limit your mail to essential items only.

Address for mail, parcel, and package delivery:

FULLNAME
Unit Number
250 S. Mario Capacchi Drive
Salt Lake City, UT 84112

Mail is processed daily by the mailroom, and you will be notified by email when something has arrived for you. During peak time, expect longer processing times. You will pick up paper mail from the front desk in your area, and packages will be sorted into lockers. After our staff have placed your package in the lockers, a secure code will be emailed to you for one-time access to the locker holding your package. Packages are only kept for seven days before being returned. Perishable items are only kept for 24 hours.

Note: We cannot share addresses with friends, parents, or family members. Please share your address as needed so that care packages or other fun items find their way to you.

EQUITY LOUNGE & LIVING ROOM

While all of our residential and community spaces are inclusive, The Equity Lounge & Living Room are dedicated on-campus spaces that house the Social Justice Advocates to further promote inclusivity and encourage you to embrace your identity.

Lounge (EL):
Located on the ground level of Benchmark 820
Living Room (ELR):
Located on the first floor of Kahlert Village
Hours for EL and ELR: Sun-Thurs, 3-11 p.m.

TECHNOLOGY RESOURCES

Computer Lab: (coming soon)
Located on the ground level of Benchmark 820
Creative Commons by Adobe:
Located on the first floor of Kahlert Village
Printing Services:
Printing is available to students in the Benchmark Computer Lab, UPrint in the Marriott Honors Community, and RedPrint in Kahlert Village.

IMPORTANT CONTACTS

Housing & Residential Education
Mon - Fri, 8 a.m. - 5 p.m.
801-587-2002 | info@housing.utah.edu
www.housing.utah.edu

Marriott Honors Community Front Desk
Open 7 a.m.-11 p.m. | 801-587-8444

Kahlert Village Front Desk
Open 24 hours* | 801-585-1264
*hours will vary during holiday or break periods

Resident Advisor (RA)
RA phone numbers are provided at your first community meeting and posted on RA doors.

DTC AMENITIES

Laundry Room
1st floor
Laundry is free! You will need to supply your own laundry detergent and any other products you may need.

Community
Downtown Commons 1 - 1st floor
Downtown Commons 2 - 3rd floor
Includes recreational activities, TVs, etc.

TV Viewing Area
Downtown Commons 2 - 3rd floor

Pool Table
Downtown Commons 1 & 2

Board Game & Equipment Rentals
See Community Manager to check out games and equipment.

Get social with HRE!

@UOFUHOUSING



TRANSPORTATION FOR HOUSING RESIDENTS

ON-CAMPUS TRANSPORTATION

CAMPUS SHUTTLES

Campus shuttles are a free and convenient weekday service for you and campus guests! Shuttles have a late night service as well with a reduced schedule but do not run on the weekends or holidays.



The campus shuttle system transports students all over campus. For routes and information: commuterservices.utah.edu

Wondering where your shuttle is? Track your shuttle!

To track all campus shuttle locations live, view estimated times of arrival, and find nearest stops, visit uofubus.com

SAFE RIDE

SafeRide is a free after-hours service for students managed by Commuter Services. It is operated by University student employees. SafeRide functions similarly to other rideshare programs like Uber or Lyft but only operates within university boundaries, Monday - Friday from 6 p.m. - 12:30 a.m. Visit commuterservices.utah.edu for information on how to request a ride.

OFF-CAMPUS TRANSPORTATION

SLC PUBLIC TRANSPORTATION

The university's agreement with UTA provides students access to UTA buses, light rail (TRAX), and commuter rail (FrontRunner) trains at no additional cost. **When boarding and exiting, tap your UCard at the scanners on either end of the TRAX platform or at the bus entrance.**



Buses run around parts of campus and there are TRAX stations in front of the MHC and at the Rice-Eccles Stadium.

Bus and TRAX schedules may be found on the buses, at the TRAX station, or online at www.rideuta.com. Download the Transit app to plan your trip. Just type in where you are, where you would like to go, and the time you want to leave and arrive.

REMINDER:

You must use your UCard to tap on and off the card readers located on buses and train platforms.

PARKING

If you choose to bring a vehicle to campus, you must purchase a parking pass from Commuter Services. A variety of permits are available to housing residents. Residents are encouraged to utilize TRAX, UTA buses, and campus shuttles as a more sustainable form of transportation. For more information on parking or to purchase a parking pass online, please visit Commuter Services' website: commuterservices.utah.edu

PARKING AT DOWNTOWN COMMONS

Downtown Commons 1 and 2 offer free parking on a first-come, first-served basis. At Downtown Commons 2, residents have the option to opt in for gated parking. Spaces are first-come, first-served. Contact your Community Manager to receive access if interested.

ON-CAMPUS PARKING

Commuter Services has virtual parking permits and your license plate is your permit. Please ensure you purchase a parking pass with Commuter Services.

GUEST PARKING ON CAMPUS

Guest parking passes for campus may be purchased through the Commuter Services' website.



BICYCLE PARKING

The university offers free outdoor bicycle parking within 50 feet of almost every building. Cyclists are also welcome to utilize the secure bicycle lockers located at certain buildings and parking garages. Visit map.utah.edu to find bicycle parking options near you. Bicycles locked to anything other than bicycle racks will be impounded.



BICYCLE REGISTRATION

U community members can register bicycles, which can aid in the recovery and return of the item, through University Police. Visit police.utah.edu/property-registration/

DINING SERVICES

Being a resident of Downtown Commons 1 or 2 puts you in the center of downtown Salt Lake City! As a downtown resident, you have access to a variety of dining locations on and off campus! Enrolling in a meal plan is an easy and convenient service that will allow you to dine at all the newest locations on campus! Downtown Commons residents will be able to select from one of eight meal plans:

- Semester Block 40
- Semester Block 150
- Weekly Plan 8
- Weekly Plan 15
- Weekly Plan 21
- Flex 200
- Flex 300
- Flex 400

ON CAMPUS DINING HUBS

You can use your meal plans on campus through meal taps, transfers, and flex dollars. Traditional meal taps can be used at our two buffet-style dining rooms on campus, the Peterson Dining Room and Urban Bytes in Kahlert Village. If your meal plan allows transfer meals, you can dine at a variety of locations across campus including Miller Café in Lassonde Studios, the Marriott Honors Market in the Marriott Honors Community, Crimson View in the Union, the Student Life Center, and The Hive. You can also use flex dollars anywhere on campus. For more information about residential meal plans and dining locations, visit housing.utah.edu/dining

GROCERY STORES

Living in downtown Salt Lake City gives you access to a number of grocery stores within just a few short blocks! You can also hop on a UTA Bus for free with your UCard to take you anywhere around SLC.

- Smith's Grocery —402 6th Ave, Salt Lake City, UT 84103
- Harmons Grocery at City Creek —135 E 100 S, Salt Lake City, UT 84111
- Trader Joe's —634 E 400 S, Salt Lake City, UT 84102
- Sprouts Farmers Market Grocery —216 700 E, Salt Lake City, UT 84102
- Whole Foods —544 700 E, Salt Lake City, UT 84102
- Smith's Grocery —455 500 E, Salt Lake City, UT 84102



GETTING CONNECTED

REGISTER & CONNECT YOUR DEVICES

There is Wi-Fi access in every building on campus. To determine which network your device should connect to, visit: onboard.utah.edu. For questions or issues, check it.utah.edu/help/ or contact the Campus Help Desk at 801-581-4000 x 1.

WIRED INTERNET CONNECTION

Your room also has a wired internet connection available. If you would like to utilize this, please call the Help Desk 801-581-4000 x1 to activate the wall port. That's it! You will need to provide an ethernet cable to connect to your computer. If the wall jack/plate looks broken, please fill out a maintenance request or call our office at 801-587-2002.

XFINITY ON CAMPUS (XOC)

Brought to you by Xfinity on Campus (XOC), students can opt into this service for the academic year. Sign up via Housing U in CIS.

INTERNET TIPS - BE A GOOD WIRELESS STEWARD

DO	DON'T
<ul style="list-style-type: none">- Use UConnect- Use wired connection- Use ULink for gaming devices- Contact Campus Help Desk for assistance connecting devices	<ul style="list-style-type: none">- Bring personal Wi-Fi routers and hotspots- Use wireless printers- Connect wireless media players (AppleTV, Chromecast, etc.) as wired

University Information Technology
801-581-4000 | helpdesk@utah.edu
www.it.utah.edu

WHAT IF SOMETHING IN MY ROOM IS BROKEN?

If you see an issue in your room, report it immediately by following these steps:

1
Navigate to the menu on housing.utah.edu

2
Scroll to "Residents"

3
Click "Maintenance Request"

Or scan the QR code



OVERNIGHT GUEST POLICY

Have a guest you'd like to stay overnight? Residents are allowed up to ten (10) overnight guests per semester for no more than three (3) days in a row. Residents may have one (1) overnight guest at a time. Overnight guests must be approved by all room or suitemates prior to their stay. After guests are approved, guests must be registered in Housing U in your CIS portal five (5) days in advance. More information about overnight guests and how to register them can be found online.

housing.utah.edu/living-the-u/guest-registration/

TAILGATING FREE ZONE

Residential buildings are locked 24 hours a day and are only accessible to students who reside in the building. Tailgating is when you let someone in the building without an escort. All visitors should be escorted in and out of a building by a resident. Do not let people in a building if they don't have tap access to get in. It's not rude to be safe!

UCARD

You're a tap away from lots of great stuff! You will receive your UCard during your Orientation session or with your welcome packet when you check in during your assigned move-in time this August.

UCard Services
801-581-CARD (2273)
www.ucard.utah.edu

TOBACCO FREE CAMPUS

The University of Utah is a tobacco-free campus. Smoking and the use of any tobacco product (including e-cigarettes) is prohibited on all university property and in any outdoor area controlled by the University. These areas include all university residence hall and apartment buildings. This rule is applicable 24 hours a day, seven days a week. To get help quitting, please visit tobaccofree.utah.edu

SAFETY AND SECURITY

University Police & Security are here to help make your experience on campus a safe and pleasant one by patrolling, safeguarding your security, and offering programs and resources.

University Police & Security
Immediate Response/Dispatch:
801-585-COPS (2677) or 911
Non-emergency: 801-585-2677
publicsafety.utah.edu
While off campus: 911
Non-emergency: 801-799-3000

CAMPUS COURTESY ESCORT

Campus courtesy escorts are always available as a resource to students while on campus. You can request an escort to your residence hall, car, or any campus building by calling 801-585-COPS.

CAMPUS ALERT

The Campus Alert system sends text messages to notify students of any safety threats, weather conditions, or other important updates to keep students informed. This system is also used to send any housing specific instructions to residents. All students are automatically signed up for this service. Visit campusalert.utah.edu to learn more.

CLEANING SERVICE

To help maintain our facilities for years to come, the HRE custodial staff will clean the common spaces of Downtown Commons 1 & 2 throughout the academic year. Cleaning of the individual apartments is the responsibility of the residents.

GARBAGE AND RECYCLING

If you live in Downtown Commons, there are blue bins where you can dispose of all your recyclables (except glass). There are small blue bins in each individual room and larger blue bins in the kitchen. Each building has garbage and recycling dumpsters in the parking lots.

FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA)

HRE is obligated to protect student information in accordance with FERPA. If you would like to allow individuals access to your Housing U account to pay your bill, you will need to release your FERPA rights through Housing U in CIS. FERPA only allows others access to the student's relevant financial information. Additionally, FERPA applies to minors enrolled in the University. Once logged in, select "FERPA Consent Release Form," check Housing and Residential Education as an area of release, and create a pin. Please remember to only share your PIN with people whom you would like to have access to your account. Contact the Office of the Registrar for more information about FERPA.

Office of the Registrar
801-581-5808
registrar@utah.edu
registrar.utah.edu

PAYING HOUSING BILLS

All housing and meal plan charges are included with your tuition bill. This bill will be paid through the Office of the Bursar. The HRE office does not accept payments. You can view your tuition bill online in CIS. All housing and meal plan charges are due when tuition is due, unless you have signed up for a payment plan. Learn more at housing.utah.edu/apply-reserve/rates-n-housing-account/

For questions about charges, contact the HRE office. For questions about payments, contact the Office of the Bursar.

POLICIES

All students have the responsibility to abide by university and HRE policies and to report safety concerns and policy violations that are taking place in their room, suite, floor, and/or building. You should know that there are consequences for making choices that violate community standards.

You are responsible for all policies outlines on our website and housing contract. More information about the student accountability process and our policies can be found in the Residence Hall and Apartment Policies section of our website at housing.utah.edu/living-the-u/resident-policies-responsibilities/.

You are also responsible for following the University of Utah's Student Code, which can be viewed at cleanofstudents.utah.edu/conduct/. Students are also responsible for continually updating their personal information and emergency contact information in Housing U as needed.